

# TECHNOLOGY PROCEDURES ACKNOWLEDGEMENT

**The Technology Procedures referenced below can be found on our website. If you would like a hard copy, please stop by the School Office.**

## **Student Signature Signifying Agreement to Comply with Acceptable Use Policy:**

I understand and will abide by the acceptable use policy guidelines listed in the Technology Procedures found on the School website. I further understand that any violation of the policy's guidelines is cause for school disciplinary review and possible criminal charges. Should I commit any violation, my access to the school's Internet network as well as my ability to use a personal computing device at school may be revoked, school disciplinary action may be taken, and/or legal action taken.

Student Signature & Grade: \_\_\_\_\_ Date: \_\_\_\_\_

Student Signature & Grade: \_\_\_\_\_ Date: \_\_\_\_\_

Student Signature & Grade: \_\_\_\_\_ Date: \_\_\_\_\_

## **Parent/Guardian Signature Signifying Agreement to Comply with Acceptable Use Policy:**

As the parent or guardian of this student, I have read Cathedral School's acceptable use policy document that was on the School website. I understand that this network access to the Internet is designed for educational purposes to supplement my child's education. I understand that Cathedral School will exercise due diligence in filtering questionable Internet web sites using filtering software at their firewall computer. I recognize that it is impossible for the school to restrict access to all controversial Internet content, and I will not hold the school liable for inappropriate material that might be viewed by my child using school computers. I also understand that no filter exists for personal computing devices, and therefore the school assumes no responsibility for content accessed through these devices. Further I accept my responsibilities spelled out in this acceptable use document to supervise my child's Internet activities at home and to speak with my child about acceptable uses of the Internet both at home and school.

I hereby give my consent to allow my child access to the Internet using the school computer network connected to the Internet and/or his/her own personal computing devices:

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Tablet & Chromebook Agreement** - Cathedral School will provide a Tablet or Chromebook and protective case or sleeve to students beginning with the 2016-17 school year. Students in K thru 2<sup>nd</sup> grade will have access to tablets and students in 3<sup>rd</sup> thru 8<sup>th</sup> grade will have access to Chromebooks. By using the Tablet & Chromebook the student and parents/guardians understand and agree to:

- Adhere to Cathedral School rules and regulations governing the use of Cathedral School computers and network and will comply with all applicable copyright and other regulations regarding the use of the device.
- Will not sell, lease or otherwise grant anyone rights to the computer and/or peripheral devices.
- Provide reasonable care and maintenance of the Tablet or Chromebook.
- Will not remove any factory or school label from the machine.

If the Tablet or Chromebook is damaged in any way, the student and/or his/her parents/guardians will be held responsible for the repairs. Any needed repairs will be addressed on a first come-first served basis through the Technology teacher.

If a student exhibits a pattern of negligence, the Staff will report the student to the administration for discipline in accordance with the Acceptable Use Policy and student handbook. The student and/or his/her parents/guardians will be held responsible for the full cost to replace or repair a damaged Tablet or Chromebook.

In case of theft, the student is responsible to promptly contact the local authorities and file the appropriate police report. Should the theft take place at Cathedral School, the student should immediately contact the office and file a theft report.

**FEES** - Due at the time of registration or no later than the July 1<sup>st</sup>, 2016, is the non-refundable technology fee. Students in grades K through 8th grade will have access to Tablets & Chromebooks on a regular basis. The technology fee for K through 8th grade is \$75/family. Students in 6th thru 8th grade will be given a laptop at the beginning of the school year; if the parents so wish, the student will be allowed to take the laptop home on a daily basis for school use. There is a \$100 refundable take-home fee also due at registration time or no later than the 1<sup>st</sup> day of school. At the end of the school year, if they laptop is returned in its original condition, the refundable fee will be carried over on the account for the next school year. Upon graduation, the \$100 fee will be credited to your account and your last tuition payment will be adjusted. The \$100 Chromebook fee is not refundable if you leave Cathedral School for any reason. All laptops are due back to school no later than May 12, 2017. Failure to return the assigned laptop by the due date will result in the student's grades being withheld and a fee of \$200 will be applied to the family account.

By signing below, the student and his/her parents/guardians agree and accept the Tablet & Chromebook Agreement as presented and understand that Cathedral School owns the Tablets & Chromebooks, software and issued peripherals. If a student in 6<sup>th</sup> thru 8<sup>th</sup> grade leaves Cathedral School or is no longer enrolled he/she agrees to return the Chromebook in good, working order or to pay for any necessary repair or replacement.

Student Signature & Grade: \_\_\_\_\_ Date: \_\_\_\_\_

Student Signature & Grade: \_\_\_\_\_ Date: \_\_\_\_\_

Student Signature & Grade: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_